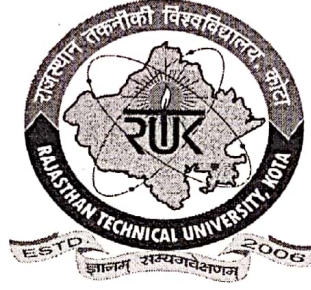


**UNIVERSITY DEPARTMENTS
RAJASTHAN TECHNICAL UNIVERSITY, KOTA**



MINUTES

11th Meeting of Board of Governors

Meeting No. : 11th
Date : 28.12.2020 (Monday)
Time : 11:30 A.M

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Following were present:

1. Prof G. L. Asawa - Chairman
2. Prof. Anil K. Mathur - Member Secretary
3. Prof. Dharendra Mathur - Member
4. Prof K. S. Grover - Member
5. Dr. B. Ravindra - Member
6. Shri R.S. Choudhary - Member
7. Shri Niranjana Trivedi - Member
8. Shri Piyush Kumar Goyal - Member
9. Prof. Dinesh Birla - Special Invitee
10. Dr. Brajesh Tripathi - Special Invitee
11. Shri Hanuman Gupta (A.O. UD) - Special Invitee

BoG Member Secretary greeted the chairman and all the members of BoG, UD, RTU Kota.

Following are the minutes of the 11th meeting of the Board of Governors (BoG) University Departments, RTU Kota, held on 28.12.2020 at 11:30 A.M. via online mode using google meet platform.

BoG 11.1 To welcome the new members and thank former members of BoG University Departments, RTU Kota.

BoG welcomed all the new members and introduced the members to one another and also thanked former members of BoG for their outstanding contribution.

The current honourable members of BoG are as per (Annexure 1 page 1 of the agenda) for perusal of members.

BoG welcomed the new members and commended the contributions made by the outgoing members in accomplishing the BoG's tasks.

BoG 11.2 To consider and approve the minutes of the 10th meeting of Board of Governors, UD, RTU Kota held on 17th September 2020.

Action Taken for 10th BoG, held on 17th September 2020.

Agenda	Particulars	Action taken
BoG 10.1	To consider and approve the minutes of the 9 th meeting of Board of Governors, UD, RTU Kota held on 23 June 2020.	Approved.
BoG 10.2	To report the current procurement status UD TEQIP-III.	Noted.
BoG 10.3	To seek approval of BoG as per SPIU email to book CRS project advertisement expenditure under UD TEQP-III.	Approved.
BoG 10.4	To report the matter of maternity leaves cases of three NPIU provided temporary faculties.	Noted.
BoG 10.5	To report the progress of various activities under UD TEQIP-III.	Noted.

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BoG T-10.1	To report the Action Plan of the 2 nd Quarter (July 2020 to September 2020) and 3 rd Quarter (October 2020 to December 2020) of FY 2020-21 under UD TEQIP-III.	Noted.
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Members are requested to approve the above action taken report.

Resolution: The minutes and actions taken were approved.

BoG 11.3 To report the current procurement status of equipments for UD TEQIP-III.

In the matter of package code TEQIP-III/RJ/UCEK/7 (Smart Grid & Renewable Energy) it was informed that vendor Starcom has started demo and training work; however, as recently known the supplier had some difficulty with his fellow partner in the supply matter, the issue has been addressed accordingly Annexure 2 page 2 to 8.

For the package code TEQIP-III/RJ/UCEK/71 (RPT Machine), vendor Jariwala had been informed earlier to take the supplied items back after communication received from department. Subsequent to the SPIU expert Visit to UD, the report received from SPIU nominated expert was sent to HoD Mechanical. On communication from him, the vendor has been informed to take supplied items back as the SPIU nominated expert has mentioned in conclusion for "Rejection". Department has earlier already communicated for rejection through their technical committee. In case of "rejection" recommendation from SPIU nominated expert, vendor has once again been informed to initiate the process to take the supplied items back timely Annexure 3 page 9 to 12.

In the light of revised procurement guidelines reported in (BoG 10.2 agenda) the registration is required on the NIC CPP e-procurement and so, the process of Nodal Officer ID/ Digital Signature Certificate (DSC) creation have been done (Annexure 4 page 13 to 16).

The existing already approved packages through previously held BOG meetings (BOG 6 (Agenda BoG T-6.1, T-6.2 and 6.3) have been included for the remaining procurement. The list and amount of packages are placed at Annexure 5 page 17 to 20. Few packages which were not matured due to less number of tenders, no tenders or exhausting of procurement amount now have been included. Few packages were modified based on the departmental recommendations for increasing the tentative total amount as per the existing market requirement.

As per communication from SPIU on 24 September 2020, for the review and initiation of the remaining packages the specifications of then available packages were sent to the SPIU (Annexure 6 page 21 to 42). The processing for these reviewed packages will be done as per the revised guidelines of procurement from NPIU and as decided by Dean FA & IPD UD TEQIP-III in view of the requirements of UD, RTU Kota (Annexure 7 page 43 to 44). Hence, efforts will be made to utilize the maximum utilization of grant within the remaining project duration. In case there further remains some grant amount it is requested to authorize IPD, UD TEQIP-III to permit for procurement as per TEQIP-III guidelines of procurement.

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Resolutions: The matter of the Package “Smart Grid & Renewable Energy” was discussed at length and it was decided that the departmental technical committee should submit its report on the basis of items supplied whether these are as per specifications or not and also on satisfactory installation and demonstration. Further, the Electrical Engineering Department should give the satisfactory/ -unsatisfactory report on the basis of training imparted and demonstrations held.

If required, department may ensure the desired working of package items as per PO consulting the actual vendor. No correspondence is required to be made to the complainant (who is a third party having no relevance) in this case as the complainant is not the actual vendor.

In the matter of Package RPT Machine, the vendor may be informed and remind, fortnightly for three month and monthly, thereafter, for the next three months to take the supplied items back at his own cost. The vendor may also be informed that the department and institute will not be responsible for any loss or damage of the supplied items due to any reason whatsoever. For the time being, Department may be asked to keep the items at one place till the end of the TEQIP-III Project.

The members were apprised in the meeting about the modification in the procurement process from SPIU, NPIU and World Bank guidelines to procure the items under UD TEQIP-III through GeM and EPP portal. Members were apprised about the processing done for the requirements to be fulfilled for the same. Regarding procurement packages proposal was placed for perusal of members and after discussions the approved version is as attached herewith (as annexure-A attached with these minutes).

The processing for the above approved packages will be done as per the revised guidelines of procurement from NPIU and as decided by Dean FA & IPD UD TEQIP-III in view of the requirements of UD, RTU Kota. In case of further availability of grant amount, Dean FA & IPD UD TEQIP-III is authorized to permit for procurement as per TEQIP-III guidelines of procurement.

BoG 11.4

To report about the extension / status of NPIU provided purely temporary Faculties under TEQIP-III.

It was reported in 10th BoG agenda 10.5 that as per the NPIU email dated 16 September 2020, the Ministry of Finance, Government of India, has extended the project period of TEQIP-III until 31st March, 2021. In this regard, Ministry of Education (MoE) has also given its concurrence for extending the temporary engagement of services of the faculty members engaged under TEQIP-III till revised project period i.e. upto 31st March 2021. NPIU had communicated the extension of NPIU provided temporary faculty from 01st October 2020; however, seeking approval of 35 NPIU provided faculty is provided at UD TEQIP-III from 05th October 2020 till 31st March 2021 (Annexure 8 page 45 to 47).

To engage the faculties at UD, RTU Kota under TEQIP-III for the remaining project duration consent was taken from the respective heads of the department. After getting the consents 35 NPIU faculties were issued engagement out of 37. In

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the case of one NPIU faculty, the engagement was issued on 21 October 2020 after getting approval from the competent authority (Annexure 9 page 48).

BoG Noted the above.

BoG 11.5 To report the progress of various activities under UD TEQIP-III.

Induction Programme: Induction programme for the newly admitted B.Tech student's i.e. first year was conducted from November 24-30, 2020 in the online mode (Annexure 10 page 49 to 52). Its successful conduct was appreciated by the BoG as well.

Employability Skill Test: As per email from NPIU empaneled service provider, for the Employability skills assessment has to be conducted in online mode for B.Tech students for the all years and all branches. Assessment program involves two stages i.e. Online Orientation program and Online Employability Skills Assessment. The process may be completed timely in consultation with the NPIU assigned agency as done in the previous years (Annexure 11 page 53 to 55).

GATE Training/ Employability Skill Training: For GATE training and Employability Skill Training in view of remaining time and online/ offline availability constraints of students and their examination, the process could not be started this year (Annexure 12 page 56 to 57).

BoG members noted the above and suggested that University Department students may also be encouraged to join the GATE Training and Employability Skill Training activities currently running under RTU ATU TEQIP-III.

BoG 11.6 To report the expenditure under UD TEQIP-III.

The actual expenditure as per PFMS-M32 report for the activities related to Procurement, Academic and IOC as on 21.12.2020 under UD TEQIP-III is placed at Annexure 13 page 58 to 59.

BoG noted the above.

BoG 11.7 To report the Action Plan of the 4th Quarter (January 2021 to March 2021) of FY 2020-21 under UD TEQIP-III.

As per the NPIU email dated 07.12.2020, the Action Plan for the 4th Quarter (January 2021 to March 2021) of FY 2020-21 is desired (Annexure 14 page 60 to 62)

The action plan submitted to SPIU for the activities of 4th Quarter (January 2021 to March 2021) of FY 2020-21 placed at annexure 14 page 63 to 65.

BoG noted the above.

BoG 11.8 To report about the increment of NPIU provided purely temporary faculties under UD TEQIP-III.

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As per the direction of NPIU/ SPIU given via email dated 23rd September 2020/ 25th October 2019 (Annexure 15 page 66 to 68), at University Departments, RTU Kota for, 3% increments is being planned to make on the basis of satisfactory performance appraisal of all NPIU provided purely temporary faculties from the date of joining or 05th October 2020 whichever is later. For this, NPIU is being written for additional amount in the NPIU faculty honorarium head (component code (1.1.4.1-Salary (Quality Teachers))).

BoG noted the above.

BoG T-11.1 To update the current status of NBA Accreditation

Pre-qualifiers for three UG programmes (Information Technology/ Mechanical Engineering/ Electronics & Communication Engineering) have been submitted to NBA.

Accreditation fee of Rs. Six Lakh + 18% GST (10% with pre-qualifier and 90% after getting approval of pre-qualifier) has been sanctioned by Vice Chancellor for the three UG programmes Information Technology, Mechanical Engineering and Electronics & Communication Engineering and same is to be paid from UD TEQIP-III fund. 10% amount + 18 % GST has been paid recently while submitting the pre-qualifiers for the three programmes.

The visits dates for earlier applied NBA Programmes are still awaited from NBA and they may be held offline, online or in mixed mode by NBA for which directions are still awaited.

BoG noted the above.

The meeting ended with a vote of thanks to chair.


12.1.21

Prof. Anil K. Mathur
Member Secretary
BoG UD RTU Kota

(Annexure-A)

Details of Revised Packages for Procurement under UD TEQIP-III after discussions in the 11th BoG:

S. No. (1)	Package Details (2)	Initially approved cost (3)	Now proposed revised cost (4)	Department (5)	Remark for origin of package (6)	SPTU nominated expert recommendation (7)
1	Compression Testing Lab (✓)	2300000	3000000	CE	Package code 81, was earlier cancelled in BoG 10.2 and new items specifications and GST now added	OK
2	Structure Engineering Lab	184500	2500000	CE	Reported in BoG 6.3 and new items specifications and GST now added	
3	Civil Engg. Lab Models	254000	254000	CE	Reported in BoG 6.3	
4	Thermal Engineering Lab (✓)	3200000	4800000	ME	Package code 66, was earlier cancelled in BoG 8.2, new items specifications and GST now added	(1) Cost of individual item has not provided, Cost should be given for individual item (2) Specifications are generic and estimated cost proposed by the Institute is ok

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5	Jet Engine lab (✓)	800000	4500000	ME	Reported in BoG T 6.2, new items specifications and GST now added	Specifications are generic and estimated cost proposed by the Institute is ok <i>else</i> (1) Cost of individual item has not provided, Cost should be given for individual item (2) Specifications are generic
6	PA Sys (✓)	520000	1000000	General	Package code 55, Reported in BoG 6.3, new items specifications and GST now added	Recommended as proposed
7	Flow Visualization Lab (PIV) (✓)	2000000	4700000	ME	Reported in BoG 6.3, new items specifications and GST now added	(1) Justification has not provided (2) Specifications are not generic and estimated cost proposed (3) Some typographical errors to be corrected
8	CFD Testing Lab (✓)	800000	4300000	ME	Package code 93, was earlier cancelled in BoG 10, new items specifications and GST now added	(1) Justification has not provided (2) Specifications are not generic and estimated cost proposed (3) Some typographical errors to be corrected
9	Remaining Civil Works	700000	627000	General	Remaining amount from earlier civil work reported, The exact amount is mentioned	
10	Laptop (✓)	210000	210000	General	Reported in BoG 6.3	Recommended

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11	Biomedical Engineering Lab	2000000	2000000	ECE	Reported in BoG 6.3		
12	IOT Lab (N)	1100000	1100000	Computer	Reported in BoG T 6.1	Can break down individual items costs, so that justification of cost/s is visible	
13	Microcontroller Lab (N)	900000	900000	ECE	Reported in BoG 6.3	Can break down individual items costs, so that justification of cost/s is visible	
14	Miscope Lab (N)	500000	500000	CE	Package code 15, was earlier cancelled in BoG 8.2	OK	
15	MEMS Lab (N)	3000000	3000000	ME	Newly proposed	(1) Justification has not provided (2) Specifications are not generic and estimated cost of individual item/module has not given (3) Some typographical errors to be corrected	
16	Total Station for Survey Lab	850000	1200000	CE	Earlier package was not matured, new items specifications and GST now added		
TOTAL		34591000					
Proposed Lab							
1	Aircraft Structure and components Lab		4500000	ME (Aero)	Newly proposed		
2	NDT Equipments Lab		3500000	CE	Newly proposed		

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