

**UNIVERSITY DEPARTMENTS
RAJASTHAN TECHNICAL UNIVERSITY, KOTA**



MINUTES

10th Meeting of Board of Governors

Meeting No. : 10th
Date : 17.09.2020 (Thursday)
Time : 03:30 P.M (Online)

Following were present:

1. Prof. G. L. Asawa - Chairman
2. Prof. Anil K. Mathur - Member secretary
3. Shri R. S. Choudhary - Member
4. Shri K. M. Tandon - Member
5. Prof. B. Ravindra - Member
6. Prof. B. P. Suneja - Member
7. Prof. S. K. Rathore - Member
8. Prof. Dinesh Birla - Special Invitee

Following members could not attend the meeting:

9. Shri Anurag Agarwal - Member
10. Shri D. N. Nainani - Member

BoG Member Secretary greeted the chairman and all the members of BoG, UD, RTU Kota.

Following are the minutes of the 10th meeting of the Board of Governors (BoG) University Departments, RTU Kota, held on 17.09.2020 at 03:30 P.M via online mode using google meet platform.

BoG 10.1 To consider and approve the minutes of the 9th meeting of Board of Governors, UD, RTU Kota held on 23 June 2020.

Action Taken for 9th BoG, held on 23 June 2020.

Agenda	Particulars	Action taken
BoG 9.1	To consider and approve the minutes of the 8 th meeting of Board of Governors, UD, RTU Kota held on 27 th February 2020.	Approved.
BoG 9.2	To report the current procurement status UD TEQIP-III.	Noted.
BoG 9.3	To report the current expenditure under UD TEQIP-III.	Noted.
BoG 9.4	To report the progress of various activities under UD TEQIP-III.	Noted.

Members are requested to approve the above action taken report.

Resolution: The minutes and actions taken were approved.

BoG 10.2 To report the current procurement status UD TEQIP-III.

In the matter of package code TEQIP-III/RJ/UCEK/7 (Smart Grid & Renewable Energy) installation work is in progress and department satisfactory acceptance report is awaited (Annexure 1 page 1 to 4).

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For the another package code TEQIP-III/RJ/UCEK/71 (RPT Machine) the Vendor has not so far responded to Department committee recommendation for proper supply material and also department has recommended to cancel the order and vendor to collect the material back. No action so far is taken by vendor. The matter has already been reported to SPIU / NPIU (Annexure 2 page 5 to 10).

The remaining 10% payment has been made to those vendors only who have submitted the bank guarantee for 10% of total cost in lieu of warranty period and ensuring satisfactory working (Annexure 3 page 11). The remaining 10% qualifying amount for those vendors who did not submit the 10% BG or whose POs have completed one year, the concerned department has been intimated to submit the necessary acceptance for release of the balance 10% amount (Annexure 4 page 12).

Some of the earlier initiated packages on PMSS portal could not be processed due to the curtailment of grant/ revised guidelines from NPIU (Annexure 5 page 13 to 20). Hence the cancellation for the package code 49, 81, 87, 88, 93 has been made on PMSS portal (Annexure 6 page 21).

As per NPIU email dated 30 July 2020(Annexure 7, page 22 to 24), NIC CPP e-procurement is another separate platform under which TEQIP-III institution now are required to get registered for carrying out the remaining procurement as per the now received new revised guidelines as per manual dated 22/06/2020. To register on the NIC CPP e-procurement, the desired information has been sent to NPIU (Annexure 8 page 25 to 35)

Above is placed for perusal and further directions.

Resolution: In the matter of package code TEQIP-III/RJ/UCEK/7 (Smart Grid & Renewable Energy) efforts are to be made to identify from the vendor the cause of failure of the structure, so that the newly-constructed structure, built so as to avoid the identified cause of the failure, may not fail again and remains safe under all conditions as mentioned in the relevant PO.

For the package code TEQIP-III/RJ/UCEK/71 (RPT Machine), in view of experts proposed visit of 25th Sept 2020, SPIU may be written to inform vendor to be present on the day of proposed visit on 25th Sept 2020 at his own cost, if the SPIU permits.

Regarding the remaining 10% amount to be released whose PO's have completed one year and bank guarantee not submitted, the departments may be once again requested to complete any pending work to check the functioning of the supplied equipment's, as well as training of personnel as per the schedule mentioned in the relevant PO.

For the cancelled package codes due to curtailment of grant/ revised guidelines of procurement from NPIU, NPIU may be requested for restoration of grant curtailed so that, already approved package codes (or to include new procurement proposals if time remaining in the project permits) may be initiated.

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Regarding the NIC CPP e-procurement portal, the information to process as per NPIU guidelines was perused by the members.

BoG 10.3 To seek approval of BoG as per SPIU email to book CRS project advertisement expenditure under UD TEQP-III.

Under the CRS scheme, an advertisement was published in the newspaper for the invitation of quotation, which is related to all the allotted CRS projects of UD RTU Kota. In this regard, an email for necessary approval to book the advertisement expenditure under UD TEQIP-III was sent to SPIU. SPIU wrote to get approval from competent authority (BoG) (Annexure 9 page 36 to 37).

Above is placed for approval of members of BoG.

Resolution: Above was approved.

BoG 10.4 To report the matter of maternity leaves cases of three NPIU provided temporary faculties.

One of the NPIU faculties applied for the remuneration for the maternity leaves reason. For the direction in this matter the same application was sent to the establishment section RTU and the comments received from establishment section are placed for perusal (Annexure 10 page 38 to 48). Further, grievance was registered on Grievance Redressal Officer (GRO) portal, SPIU. In the reply an email was sent by UD TEQIP-III to GRO, SPIU (Annexure 11 page 49 to 51).

No further directions/ correspondence are done with UD RTU Kota from GRO portal SPIU.

However, the other NPIU directives received in the maternity leave cases have been sent to establishment section (Annexure 12 page 52 to 54).

In continuation to this, three legal notices by three NPIU faculties were received and the desired factual report in the cases has been submitted to legal cell RTU Kota (Annexure 13 page 55 to 56).

The NPIU faculties filed legal cases at Hon'ble High Court Jaipur vs Registrar RTU Kota & others. An OIC to look into the matter is nominated (Annexure 14 page 57 to 58) and all relevant documents have been made to the advocate nominated by University.

Above is reported for perusal of members of BoG.

Resolution: The agenda was perused by the members and as the matter is sub-judice, no action is required.

BoG 10.5 To report the progress of various activities under UD TEQIP-III.

Employability Skill Training: The Employability Skill Training (2019-20) for the registered students is discontinued from last week of Feb 2020. In the context of



contract the firm M/s TIME Education has submitted the invoice for the period till the training was held, for this payment is under process (Annexure 15 page 59).

Online Webinars: Under the academic activity category, several webinars proposals by inviting the external experts through the online platform for the benefits of the students/ faculties are organized or scheduled under UD TEQIP-III (Annexure 16 page 60 to 64).

Performance Auditing and Mentoring: The Performance Auditing and Mentoring assignment for institution selected under TEQIP-III is carried out by the assigned Performance Auditor and Mentor to UD TEQIP-III.

The performance auditing & mentoring activities for the academic session 2017-18 & 2018-19 has been done. For the mentoring activity of the academic session 2019-20 the activity could not be held at the institute (Annexure 17 page 65 to 66).

Internal Audit Report: The internal audit report of the UD TEQIP-III, RTU Kota for the period 01.10.2019 to 31.03.2020 is placed at Annexure 18 page 67 to 73.

NASSCOM Training: The training for registered students who have submitted their consent to take desired training under faculties (who attended the training organized by NASSCOM) is presently on (Annexure 19 page 74). The reimbursement to these NPIU faculties shall be made as per NPIU norms.


CRS Status: As per the revised procurement guidelines from NPIU, the procurement processing of CRS proposals is to be done as per revised guidelines, if PO not issued so far and EMD to the participated vendors to be returned. Thus EMD has been returned. The further procurement processing will be done through the NIC CPP e-procurement portal after successful registration on the portal.

Further, one project under CRS scheme (Project ID 1-5727962904) was allotted to Mr. Gaurav Kumar (PI) who has resigned from the institute. Now as per NPIU approval the team for the project is revised. Now, previous Co-PI Dr. Harish Sharma, regular faculty is PI and Mr. Gaurav Kumar and others are, Co-PI for the CRS project (Annexure 20 page 75 to 80).

NPIU Provided Contract Faculties: The contract of all engaged NPIU provided contract faculty will be ended on or before 30 Sept 2020. Hence, the departments have been conveyed not to assign any task /activities to these faculties after the project period (Annexure 21 page 81).

Expenditure: The actual expenditure as per PFMS-M32 report for the activities related to Procurement, Academic and IOC as on 11.09.2020 under UD TEQIP-III is placed at Annexure 22 page 82 to 83.

Above is reported for perusal of members of BoG.

 **Resolution:** The reported agenda was perused and noted by the members with the additional information provided during the meeting that NPIU has communicated for both TEQIP-III project and contract of engaged NPIU's

purely temporary faculty extension up to 31.03.2021, by email dated 11.09.2019 and 16.09.2019 respectively.

Conduct of online webinars by the University Departments was appreciated.

For the mentoring activity an email may be sent again to mentor with a request to conduct the activity.

Also, regarding internal audit report it may be checked under point (4): checking of Bank Guarantee Register, whether the Bank Guarantee validity time shown in the relevant table under this point is after renewal or was submitted before the renewal.

Members were also informed that the proposal for utilization of the unspent amount of state's share of the funds under TEQIP-II is sent to Finance Comptroller, RTU Kota. It was also mentioned that as per SPIU letter SPIU/TEQIP-III/2019-20/574 dated 27.02.2020 the opinion/ scheme/ proposal for the utilization of unspent amount of the state share (TEQIP-II) is to be submitted to SPIU so that SPIU may share the same with Technical Education Department and TEQIP-II funds can be utilized properly. Members of BoG suggested that the Finance Comptroller of University may be requested to look into proposal already submitted from TEQIP Cell UD RTU Kota.

Members appreciated the efforts made by UD TEQIP-III team with regards to conduct of UD TEQIP-III activities.

BoG T-10.1 To report the Action Plan of the 2nd Quarter (July 2020 to September 2020) and 3rd Quarter (October 2020 to December 2020) of FY 2020-21 under UD TEQIP-III.

As per the NPIU email dated 11.09.2020, the communication from NPIU is received for the extension of the TEQIP-III project up to 31st March, 2021 by Ministry of Finance, Govt. of India (Annexure 1 page 1 to 3).

The action plan submitted to SPIU for the activities of 2nd Quarter (July to September 2020) of FY 2020-21 placed at annexure 2 page 4 to 7.

Further, as per the NPIU email dated 11.09.2020, the Action Plan for the quarter (October 2020 to December 2020) of FY 2020-21 is also desired. The submitted action plan of 3rd Quarter (October 2020 to December 2020) under UD TEQIP-III is placed at annexure 3 page 8 to 11.

Above is reported for perusal of members of BoG.

Resolution: The agenda was perused and noted by the members.

The meeting ended with a vote of thanks to the Chair.



Prof. Anil K. Mathur
Member Secretary
BoG UD RTU Kota