

**OFFICE OF THE INSTITUTIONAL PROJECT DIRECTOR,  
UNIVERSITY DEPARTMENTS, RTU, KOTA**

No-RTU/ UD/TEQIP-III/ F(58)/44/2018/Dean FA/6270-87

Date: 04/08/2018

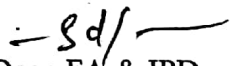
**CIRCULAR**

As informed by the Performance Auditor Prof. Sarvesh Chandra, he shall be visiting the campus on 7<sup>th</sup> and 8<sup>th</sup> August, 2018 as per the enclosed programme & shall be having discussion with various groups as listed in the programme.

All Head of Departments are therefore directed to ensure that the above discussion is held fruitfully & they may also direct UG & PG students six(6) from each department to have discussion with the Performance Auditor as per indicated in the list.

Dr. Mahendra Lalwani, Nodal Officer (Finance) UD TEQIP-III, Mr. Manoj Vaishnav, Assistant Nodal Officer(Finance) and Mr. Naveen Verma, Assistant Nodal Officer (Academic) UD TEQIP-III may coordinate the activity and interact with Prof. Sarvesh Chandra during the above two days in coordination with Institutional Project Director and Coordinator, UD TEQIP-III.

All necessary arrangements must be made for the above activities by concerned already notified.

  
Dean FA & IPD  
UD TEQIP-III

Copy to:-

1. PS to HVC for information
2. Registrar
3. NBA Coordinator
4. All Head of Offices/ HODs
5. Chief Proctor/PTP/UD Exam
6. Coordinator UD TEQIP-III
7. Nodal Officer/ Assistant Nodal Officers, UD TEQIP-III
8. TEQIP Cell Committee Members
9. AO/AAO UD TEQIP-III
10. Dean FA office file

  
Dean FA & IPD  
UD TEQIP-III/8/18

**OFFICE OF THE INSTITUTIONAL PROJECT DIRECTOR,  
UNIVERSITY DEPARTMENTS, RTU, KOTA**

**Schedule for Performance Audit under UD TEQIP-III**

<b>Day 1 (7<sup>th</sup> August 2018)</b>			
<b>S.No</b>	<b>Activity</b>	<b>Time Duration</b>	<b>Venue</b>
1	From Hotel to Dean FA Office	09:45 A.M.	Dean FA Office
2	Discussion with IPD along with Project Coordinator, Project Nodal Officers, Asst. Nodal Officers, Accounts Purchase UD TEQIP-III	10:00 A.M-11:00 A.M	Dean FA Office
3	Discussion with UG students	11:15 A.M-12:00 Noon	PTP Conference Hall
4	Discussion with PG students /Research Scholar	12:00 Noon- 12:45 P.M	PTP Conference Hall
5	Discussion with Faculty of RTU	03:00 P.M-04:00 P.M	PTP Conference Hall
6	Review of various discussion with IPD & Coordinator	04:00 P.M-05:00 P.M	Dean FA Office
<b>Day 2 (8<sup>th</sup> August 2018)</b>			
<b>S.No</b>	<b>Activity</b>	<b>Time Duration</b>	<b>Venue</b>
1	Visit of the Campus and Departments	10:30 A.M-12:30 P.M	Campus and Departments
2	Discussion with Heads of Departments, Associate Dean UD (Academics), Chairman Exam UCE, Chief Proctor, PTP, Coordinator NBA, Coordinator GATE, Environmental Coordinator and other TEQIP-III designated coordinators	12:30 P.M -01:30 P.M	PTP Conference Hall
3	Review of various discussion with IPD, Coordinator, Nodal Officers	02:30 P.M-03:30 P.M	Dean FA Office
4	Report Preparation and exit meeting	03:30 P.M-05:00 P.M	Dean FA Office

  
 04/08/18  
 Dean FA & IPD  
 UD TEQIP-III