

**OFFICE OF THE INSTITUTIONAL PROJECT DIRECTOR,
UNIVERSITY DEPARTMENTS, RTU, KOTA**

F-RTU (UD)/TEQIP-III/2017-18/05/ D F A / 7267-74

Date: 31.01.2018

OFFICE ORDER

In order to cope with the requirement and timely completion of TEQIP-III (UD) work, It is essential that Nodal officer (Academic), Nodal officer (Finance), Nodal officer (Procurement) approach TEQIP Cell each day & resolve the issues of requests amongst them in consultation with UD TEQIP-III Accounts under TEQIP-III project implementation plan & Directives from NPIU issued from time to time.

They will propose the related recommendation to carry out concerned activities to seek approval of competent authority wherever norms are not available so that the activities move forward for UD TEQIP-III.

The above must be observed on day to day basis & if not possible on a particular day due reason of leave etc., the same shall be performed on following day.

They must report in writing to IPD for any problem being faced regarding above.

The above shall come in force with immediate effect.

TEQIP Cell staff shall put-up all related file / documents to concerned each day & send email also wherever required.

Sd/-
Institutional Project Director,
UD, RTU, Kota

Copy for information and n.a.:

1. PS to HVC
2. Registrar
3. Finance Comptroller
4. Coordinator, UD TEQIP-III
5. All Concerned
6. TEQIP Cell


31/01/18
Institutional Project Director,
UD, RTU, Kota