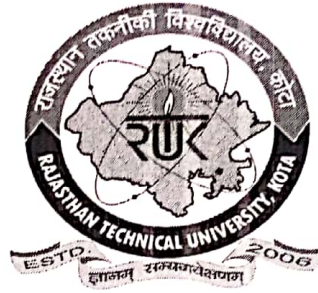


**UNIVERSITY DEPARTMENTS
RAJASTHAN TECHNICAL UNIVERSITY, KOTA**



MINUTES

8th Meeting of Board of Governors

Meeting No. : 8th
Meeting Place : Dean FA Office, RTU Kota
Date : 27 February, 2020 (Thursday)
Time : 11:30 A.M.

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Following were present:

1. Prof. G. L. Asawa - Chairman
2. Prof. Anil K. Mathur - Member secretary
3. Shri K. M. Tandon - Member
4. Shri D. N. Nainani - Member
5. Prof. B. Ravindra - Member
6. Prof. B. P. Suneja - Member
7. Prof. S. K. Rathore - Member
8. Prof. Dinesh Birla - Special Invitee

Following members could not attend the meeting:

1. Shri Anurag Agarwal - Member
2. Shri R. S. Choudhary - Member

BoG Member Secretary greeted the chairman and all the members of BoG, UD, RTU Kota.

Following are the minutes of the 8th meeting of the Board of Governors (BoG) University Departments, RTU Kota, held on 27.02.2020 at 11:30 A.M in the office of the Dean FA.

BoG 8.1 To consider and approve the minutes of the 7th meeting of Board of Governors, UD, RTU Kota held on 26th November 2019.

Action Taken for 7th BoG, held on 26th November 2019.

Agenda	Particulars	Action taken
BoG 7.1	To consider and approve the minutes of the 6th meeting of Board of Governors, UD, RTU Kota held on 9th August 2019.	Approved.
BoG 7.2	The current procurement status and grant status under UD TEQIP-III for perusal and further directions.	Members perused and the directions from BoG have been complied.
BoG 7.3	For the necessary directions/ approval of the BoG to obtain bank guarantee for 10% of total cost to consider the clause of warranty period and ensuring satisfactory acceptance.	Approved.

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BoG 7.4	To report the NBA Accreditation status.	Noted.
BoG 7.5	To report the current expenditure under UD TEQIP-III.	Noted.
BoG 7.6	To report the progress of various academic activities under UD TEQIP-III.	Noted.

Members are requested to approve the above action taken report.

Resolution: Action taken report for BoG 7.1, 7.2 and 7.3 is approved with the following modifications in respect of the agenda BoG 7.4, 7.5 and 7.6:

- i). For BoG 7.4 : Noted, relevant action is in progress.
- ii). For BoG 7.5 : Noted and no action is required.
- iii). For BoG 7.6 : Noted and no action is required.

Members appreciated the efforts of UD TEQIP-III team made for the procurement and other activities under the umbrella of the Dean FA, with active work from the Coordinator, nodal officers and other associates.

BoG 8.2 To report the current procurement status under UD TEQIP-III.

Details of current status of procurement is depicted at annexure 1 page 1 to 2.

As per the resolution BoG 7.2, email/ letter were sent to the vendors (who have not supplied the ordered items within the specified delivery time) stating that they should inform within three days whether they would supply the ordered items within the next two weeks from the date of issue of the letter.

In the response of this, two vendors expressed the inability to deliver the specified items (for the package code TEQIP-III/RJ/UCEK/82, 86), while the two other vendors did not respond to till date (for the package code TEQIP-III/RJ/UCEK/15, 66). One more email to these vendors was sent informing to them "The items as per Purchase Order have not been delivered till date and in spite of earlier referred email you have also not communicated about possible delivery of items. Therefore UD TEQIP-III is forced to convey you for cancellation of above referred Purchase Order as TEQIP-III is a time-bound project and same is being communicated to SPIU/ NPIU" (annexure 2 page 3 to 9).

As per the resolution BoG 7.3, vendors who have already supplied the items as per the PO specifications, the payment of 90% has been released. For the remaining 10% payment, vendors were asked to submit the bank guarantee for 10% of total cost to consider the clause of warranty period and ensuring satisfactory acceptance

(annexure 3 page 10). So far the payment has been made to three vendors who submitted bank guarantee (annexure 4 page 11).

Above is placed for perusal and further directions.

Resolution: Noted the above. Regarding the packages 15, 66, 82 and 86, the necessary processing may be done on PMSS portal for cancellation.

In lieu of the above four packages being cancelled the proposals reported in BoG previously may be initiated appropriately for procurement in order to utilize the grant money (remaining under procurement) so saved.

For packages 07 and 71 (annexure-1, page-1 of agenda) the updated status was reported to BoG. For package 71, the status till mechanical department committee recommendation sent to SPIU was reported to BoG. For package 07, the status for balance supply of material on 24-25 February 2020 from vendor and direction to department for examination of specifications and then installation was reported to BoG.

BoG 8.3 To report the current expenditure under UD TEQIP-III.

The actual expenditure as per PFMS-M32 report for the activities related to Procurement, Academic and IOC as on 19.02.2020 under UD TEQIP-III is placed at annexure 5 page 12 to 13.

Above is placed for reporting to members of BoG.

Resolution: Noted the above.

BoG 8.4 To report the progress of various activities under UD TEQIP-III.

Renewal of contract of the NPIU provided purely temporary faculty engaged under TEQIP-III after elapse of one year contract period at UD, RTU Kota: Just mentioned NPIU provided faculty on contract had signed agreement for a period of one year from the date of joining in three lots with last date of joining January 5, 2018, August 31, 2018 and September 29, 2018. The extension as per newly submitted undertakings and affidavits received from NPIU and submitted by these faculties at UD, RTU Kota is done as per NPIU terms and conditions for another term of one year or till 30th September 2020, whichever is earlier (annexure 6, page 14 to 16).

GATE Training: GATE Training for final year students for subjects/ discipline Civil Engineering and Electrical Engineering, currently for academic session 2019-2020 is completed by M/s. Engineers Academy Jaipur for the GATE Exam Feb-2020. The 1st payment as per the contract has been made to service provider, and

processing on the remaining invoice (i.e. ii & iii) is in under process (annexure 7, page 17 to 23).

Employability Skill Training: Employability Skill Training for third/pre-final year registered students for academic session 2019-20 is running by empanelled service provider M/s TIME Education (annexure 8, page 24 to 32).

Diagnostic Assessment test: In reference to NPIU email dated 19 Sept 2019, a Diagnostic Assessment test is held on 17-18 February, 2020 at UD RTU Kota (annexure 9, page 33 to 35) through NASCOM (National Association of Software and Services Companies) for II, III & IV year UG students (all branches).

Monthly Academic Progress Report for academic activities held is reported to SPIU as desired for each month from SPIU is placed at annexure 10, page 36 to 47.

Audit Report: The Internal Audit Report from the SPIU is placed (annexure 11, page 48 to 59) and in the matter of GST of UD TEQIP-III Cell staff observed from previous statutory audit of UD TEQIP-III Kota from SPIU for FY 2018-19, a letter to waive-off the disallowances was sent to concerned auditor and same is waived off by the auditor. Hence, presently the TEQIP cell staff is being paid remuneration accordingly as earlier (annexure 12, page 60 to 65).

Collaborative Research Scheme (CRS) Projects progress: Under the CRS scheme, presently eight projects of NPIU faculties are allotted to UD, RTU Kota worth Rs. 10,378,000/-. The bids for the utilization of allotted non-recurring budget have been invited after the approval of procurement proposal from NPIU/ SPIU (annexure 13, page 66 to 69).

Above is reported for perusal of members of BoG.

Resolution: Noted the above.

BoG T-8.1 To consider reimbursement towards Ph.D part-time Ph.D programme for NPIU provided faculty engaged through TEQIP-III

Some NPIU faculty are enrolled for the Ph.D programme for which Ph.D fee can be reimbursed as per NPIU (annexure 1, page 1 to 3). As per BOG resolution BOG T 2.1, 2nd BOG of UD RTU Kota held on 07.01.2019 reimbursement is being done towards registration, course/tuition fee (annexure 2, page 4).

As per above mentioned resolution, reimbursement towards course/tuition fee of Rs. 7500/- have been made to such NPIU faculty (annexure 3 page 5).

NPIU has directed to other colleges to reimburse various fees also under different heads (annexure 6, page 6 to 7) and issued office order of another institute is placed (annexure 7, page 8). NPIU faculty has requested for reimbursement as per these (annexure 8, page 9 to 11).

Above is placed for perusal & direction by members of BOG, UD, RTU Kota.

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Resolution: Members were appraised that vide resolution BoG 2.6 and BoG T-2.1 office orders were issued earlier for regular faculty and NPIU faculty in the above matter.

Taking note of the above orders, the members agreed that for both regular and NPIU faculty registered for PhD programme, assistance of Rs. 30,000/- (subject to the limits of Rs. 10,000/- for research facilities at other institution, Rs. 10,000/- for consumables, Rs. 10,000/- for expenses on thesis printing and research papers) may also be provided.

The above assistance to regular faculty and NPIU faculty registered for Ph.D programme is under 2.1.a(i) of permissible activities for UD TEQIP-III. In addition, under 2.1.(b) expense on testing, characterization of samples of R&D projects undertaken by regular faculty is also admissible as permitted by Institutional Project Director of the TEQIP-III project/ HVC.

The meeting ended with a vote of thanks to the Chair.



Prof. Anil K. Mathur
Member Secretary
BoG UD RTU Kota