

**UNIVERSITY DEPARTMENTS  
RAJASTHAN TECHNICAL UNIVERSITY, KOTA**



**MINUTES**

**5<sup>th</sup> Meeting of Board of Governors**

**Meeting No. : 5**  
**Meeting Place : Computer Centre, RTU Kota**  
**Date : 27<sup>th</sup> June, 2019**  
**Time : 11:00 A.M**

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**Following are the minutes of the 5<sup>th</sup> meeting of the Board of Governors (BoG) University Departments, RTU Kota, held on 27.06.2019 at 11:00 A.M in the office of Computer Centre, RTU Kota. Following were present:**

1. Prof. G. L. Asawa - Chairman
2. Shri Anurag Agarwal - Member  
(Through video conferencing)
3. Shri K. M. Tandon - Member
4. Prof. B. Ravindra - Member  
(Through video conferencing)
5. Shri D. N. Nainani - Member
6. Shri R. S. Choudhary - Member
7. Prof. Anil K. Mathur - Member secretary

Following members could not attend the meeting:

1. Prof. B. P. Suneja - Member
2. Prof. S. K. Rathore - Member

BoG member secretary greeted chairman and all members of BoG, UD, RTU Kota.

**BoG 5.1 To consider and approve the minutes of the 4<sup>th</sup> meeting of the Board of Governors held on 12<sup>th</sup> June 2019 UD, RTU Kota and the actions taken on the resolutions of the 3<sup>rd</sup> meeting held on 3<sup>rd</sup> June and the 4<sup>th</sup> meeting.**

A consolidated report on the actions taken on resolutions adopted by the Board of Governors, UD RTU Kota in its 3<sup>rd</sup> and 4<sup>th</sup> meeting is submitted for perusal and approval as under:



**Actions Taken for 3<sup>rd</sup> BoG, held on 3<sup>rd</sup> June 2019.**

<b>Agenda</b>	<b>Particulars</b>	<b>Action taken</b>
BoG 3.2	To consider and approve the minutes of the 2nd meeting of Board of Governors, UD, RTU Kota held on 7 January, 2019.	Members perused and approved the action taken on the decisions of the 2nd meeting of the BoG, UD, RTU Kota with the following observations:  (a) For BoG 2.5, the amount of Rs. 130/- to be recovered from NPIU faculty Ms. Anjaly Vashistha, (who has resigned from UD, RTU Kota) may be considered settled as the amount is not big enough for the efforts required and total amount considered recoverable in the audit is already balanced.  (b) For BoG T 2.3 "Vision of the Institute" may be recast as below:  "To be, through academic excellence and innovation, an eminent institute of empowering technical education and meaningful research; to serve the needs of the industry and society." (Annexure 1 page 1)
BoG 3.3	To consider and approve the Quarter wise action plan Q1 (April to June 2019) of FY 2019-20 and expenditure so far.	Above was noted and no action is required.
BoG 3.4	To report the NBA Accreditation status.	Above was noted.
BoG 3.5	To report the Procurement status under UD TEQIP-III	Members perused.
BoG 3.6	To report the present status of GATE/ Employability Skill Training/ Employability Skill Test for Academic Session 2018-19 and 2019-20.	Members perused the agenda item and an order for Employability Skill Training 2018-19 payment is issued. (Annexure 2 page 2)
BoG 3.7	To report the conduct of various activities as per NPIU, SPIU under UD TEQIP-III.	Above was noted by the members.
BoG 3.8	To create Sub group for preparing action plan for interventions under TEQIP-III.	Above was noted.

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BoG 3.9	To provide suggestions on Institutional Strategic Plan as per 2nd BoG Minutes.	Order is issued. (Annexure 3 page 3)
BoG T 3.1	To consider and approve the following changes in the revised procurement plan as per the guidelines of TEQIP-III, SPFU, NPIU considering the 70% PLA ad 100% PO issued by the end of September 2019.	Above was noted and approved.
BoG T 3.2	To consider and approve the Quarter wise action plan Q2 (July to September 2019) of FY 2019-20.	Above was approved.
BoG T 3.3	To consider and approve the sub-group order for preparing action plan for interventions under TEQIP-III as per SPIU email dated 13 May 2019.	Above was approved.

**Actions Taken for 4<sup>th</sup> BoG, held on 12<sup>th</sup> June, 2019.**

Agenda	Particulars	Action taken
BoG 4.1	To consider and approve the minutes of the 3rd meeting of Board of Governors, UD, RTU Kota held on 3 <sup>rd</sup> June 2019.	Complete action taken placed in this present meeting.
BoG 4.2	To report the Procurement status under UD TEQIP-III.	Members noted.
BoG 4.3	To report the current status of department for Procurement of proposed packages under UD TEQIP-III.	Members noted.
BoG 4.4	To report the current expenditure on MOOC's, Swayam and Syawam-Prabha under UD TEQIP-III.	The members approved the same but with a seating capacity of 150 instead of 30. The same shall be considered for implementation.
BoG 4.5	To report the current expenditure on Academics under UD TEQIP-III.	The criteria for the eligibility of faculty to reimburse the membership to be discussed in next meeting.

Members are requested to approve the above action taken report.

**Resolution:** The minutes of the 4<sup>th</sup> BoG meeting were approved and the actions taken on the resolutions of the 3<sup>rd</sup> & 4<sup>th</sup> BoG meeting were approved.



**BoG 5.2 To discuss the agenda BoG 4.5 "To report the current expenditure on Academics under UD TEQIP-III."**

As per the permissible and non-permissible expenditure for institution under sub-component 1.1 and 1.3 of TEQIP-III (Annexure 4 page 4 to 9), membership of professional society is permissible.

Above is placed for perusal of members of BoG, UD RTU to discuss further please and to provide necessary directions for criteria for eligibility of faculty for the same.

**Resolution:** As per the permissible and non-permissible expenditure for the institution under sub-component 1.1 and 1.3 of TEQIP-III membership of professional society is permissible for the institutes only and not to the individual faculty. In view of this, it was resolved that the decision of the BOG regarding the reimbursement of the membership fee of professional society to individual faculty is withdrawn.

**BoG 5.3 To report the NBA Accreditation status.**

The NBA experts visit is held for three UG programmes Electronics and Communication Engineering, Mechanical Engineering, Electrical Engineering from April 05-07, 2019.

For other applied four UG programmes Electronics Instrumentation & Control, Civil Engineering, Computer Science & engineering and Production & Industrial Engineering (vide NBA application reference no. 2997 dated 25 June 2018) the dates for visit are to be received from NBA.

As per the email from CPA, NPIU dated 14 June 2019 (Annexure 5 page 10); it is mentioned to submit the appeal to NBA for UD RTU Kota rejected three programs not recommended for accreditation.



An appeal fee (Rs. 1, 77,000/- (including @ 18% GST)) to NBA for the B. Tech. Programme (Electrical Engineering) is sanctioned (Annexure 6 page 11 to 22).

Above is placed for reporting to members of BoG.

**Resolution: Above was noted.**

**Members also noted, as informed in the meeting, that hearing of appeal for NBA accreditation of B.Tech Electrical Engineering was made by Prof. S.R Kapoor, HOD Electrical Engineering and Prof. D.K Palwalia on 26<sup>th</sup> June 2019.**

**BoG 5.4 To report the Procurement status under UD TEQIP-III.**

From the procurement packages already approved from NPIU PMSS software and from UD BoG (1.1), Invitations of Quotation for some packages have been done (Annexure 7 page 23 to 24).

Purchase Orders have been released for some packages to deliver the goods after the approval from Institute Purchase Committee (Annexure 8 page 25 to 30).

To speed up the procurement through GeM, different committees are constituted for processing of GeM related files under TEQIP-III (Annexure 9 page 31 to 32).

Above is placed (along with a copy of the updated procurement status) for reporting to members of BoG.

**Resolution: Above was noted.**

**BoG 5.5 To report second mentoring visit held during June 20-21, 2019.**



As per the confirmation from Prof. G.L Dutta, nominated mentor for University Departments, RTU Kota the Second mentor visit at UD, RTU Kota was held during June 20-21, 2019 (annexure 10, page 33 to 36).

Above is placed for reporting to members of BoG.

**Resolution:** Above was noted with a comment that the report received from the mentor it be put up in the next BoG meeting.

**BoG 5.6** To report the full audit report by the Statutory Auditor of financial year ended on 31st March, 2019 and seek directions in the matter of three contractual staff honorarium.

The Statutory Audit Report from the SPIU for financial year ended on 31<sup>st</sup> March, 2019 following observation is placed at (annexure 11, page 37 to 60) for perusal of members.

It is further to appraise that in one of the audit objection for contractual staff honorarium following is mentioned "All the TEQIP- III project Institutions should follow the below guidelines regarding the appointment of office staff to carryout day-to-day TEQIP- III project work:-

S. No.	Designation	Honorarium
1	TEQIP Officer/ MIS Officer/ Equivalent	Rs. 35,000.00/- p.m.
2	Account Assistant/ Equivalent	Rs 25,000.00/- p.m.
3	Junior Assistant/ LDC/ Data Entry/ Equivalent	Rs. 18,000.00/- p.m.

However, the Project Institution is hiring such office staff through man power supply agency **Purva Sainik Bahudshaya Sahakari Samiti Ltd.** at higher cost. Details of disallowed expenditure are here under:"



Month	Expenditure incurred by Institute	Maximum Expenditure allowed by NPIU	Disallowed Expenditure during F.Y. 2018-19
May, 2018	92,040.00	78,000.00	14,040.00
June, 2018	92,040.00	78,000.00	14,040.00
July, 2018	92,040.00	78,000.00	14,040.00
August, 2018	92,040.00	78,000.00	14,040.00
September, 2018	92,040.00	78,000.00	14,040.00
October, 2018	92,040.00	78,000.00	14,040.00
November, 2018	92,040.00	78,000.00	14,040.00
December, 2018	92,040.00	78,000.00	14,040.00
January, 2019	92,040.00	78,000.00	14,040.00
February, 2019	92,040.00	78,000.00	14,040.00
<b>TOTAL</b>	<b>920,400.00</b>	<b>780,000.00</b>	<b>140,400.00</b>

Following is submitted in this regard for perusal of members:

- (i) NPIU email dated 01 Sept 2017 regarding the provision of honorarium for TEQIP Cell is placed from annexure 12, pages 61 to 62.
- (ii) The letter GoR, TE Department dated 01 May 2018 and SPIU letter dated 11.05.2018 for paying honorarium under TEQIP-III to contractual staff is placed at annexure 13, pages 63 to 66.

Above is submitted to members for necessary directions, if this audit objection is to be contemplated as untenable.

Above is placed for perusal of members of BoG, UD RTU.

**Resolution: It was resolved that a letter be sent to the SPIU/ Technical Education Department, GoR to allow for GST to be paid to the agency M/s. Purva Sainik Bahuudshaya Sahakari Samiti Ltd.**

Further,





Members of BOG were informed that 10 projects submitted by NPIU faculties have been selected under Collaborative Research Scheme. All members appreciated the untiring efforts of NPIU faculty members.

Chairman BoG suggested that meeting should be convened in a regular manner.

The meeting ended with a vote of thanks to the Chair.

*Dil K Malli*  
*21.6*  
(Memb. Secretary)  
**Institutional Project Director**  
**TEQP-III, UD, RTU, KOTA**